

**LOUISIANA BOARD OF VETERINARY MEDICINE
BOARD MEETING
April 5, 2007**

Minutes

I. CALL TO ORDER -

Board President, Dr. Patrick Bernard, called the meeting to order at 8:34 a.m.

II. ROLL CALL -

Roll call was taken by Board Secretary-Treasurer, Dr. William H. Green, with the following results:

Those present:

Patrick Bernard, DVM	Board President
Mica F. Landry, DVM	Board Vice President
William H. Green, DVM	Board Secretary-Treasurer
Brent Robbins, DVM	Board Member
John C. Prejean, DVM	Board Member
Michael Tomino, Jr.	Board General Counsel
Wendy Parrish	Board Administrative Director

Absent:

None

Guests:

Martha Littlefield, DVM - (11:30am) Assistant State Veterinarian

New Board members, Drs. Robbins and Prejean, were introduced and welcomed.

III. APPROVAL OF MINUTES

A. Board Meeting February 1, 2007

The Board reviewed the minutes from the February 1, 2007 Board meeting. Motion was made by Dr. Prejean to accept the minutes as presented, seconded by Dr. Robbins, and passed unanimously by voice vote.

IV. FINANCIAL MATTERS AND CONTRACTS

A. Financial Reports - January and February 2007

Ms. Parrish and Secretary-Treasurer Dr. Green presented the financial reports for the months of January and February 2007 for review. Following discussion, motion was made by Dr. Landry to approve the financial reports as presented, seconded by Dr. Robbins, and passed unanimously by voice vote.

B. Contract Renewal FY2008 - Greg Brown, CPA - Ms. Parrish presented the proposed contract for accounting services for review. No changes were noted from the previous fiscal year contract with a ceiling of \$5,000.00 per year. Motion was made by Dr. Robbins, seconded by Dr. Landry to approve renewal of the contract. Motion passed unanimously by voice vote.

C. Contract Renewal FY2008 - Onesimus (website consultants) - Ms. Parrish presented the proposed contract for website and internet services for review. No changes were noted from the previous fiscal year contract with a ceiling of \$1,200.00 per year. Motion was made by Dr. Landry, seconded by Dr. Green to approve renewal of the contract. Motion passed unanimously by voice vote.

April 5, 2007

Page 2

D. **Contract Renewal FY2008-2011- Michael A. Tomino, Jr., Legal Counsel** – Ms. Parrish presented the proposed 3-year contract for legal services for review and discussion. Additionally, a review of the previous 4 fiscal year breakdowns of the contract were reviewed.

Motion was made by Dr. Green, seconded by Dr. Robbins, to enter into executive session for consideration of the proposed contract renewal. Motion passed unanimously by voice vote. Only the Board members were present for discussion.

At the conclusion of discussion, motion was made by Dr. Landry to return to open session, seconded by Dr. Robbins, and passed unanimously by voice vote

Motion was made by Dr. Robbins, seconded by Dr. Landry to approve renewal of the contract as presented. Motion passed unanimously by voice vote.

Ms. Parrish was instructed to have all Board staff defer all questions and legal matters relating to the Veterinary Practice Act, Rules, and complementary laws to Mr. Tomino for written response with Board approval.

E. **Letter of Agreement Renewal FY2008 – National Board of Veterinary Medical Examiners (NAVLE)** – Ms. Parrish presented the proposed letter of agreement with NBVME for the national veterinary licensing examination for review. Minor changes were noted from the previous year contract. No monies are involved in this contract as the applicant pays the examination fee directly to NBVME. Motion was made by Dr. Robbins, seconded by Dr. Green to approve the use of the NAVLE and for renewal of the contract as presented. Motion passed unanimously by voice vote.

V. ADMINISTRATIVE PROCEEDINGS

A. **Case No. 06-0728.3V Proposed Consent Order – Jeffrey Anderson, DVM (9:30 am)** - Dr. Green was introduced as presiding officer for the hearing. Dr. Landry recused herself as investigating Board member in the case. The members of the Hearing Panel consisted of Dr. Bernard, Dr. Green, Dr. Robbins and Dr. Prejean. The respondent waived appearance at the hearing. Mr. Tomino presented the facts of the case, submitted exhibits for review, and a proposed Consent Order for consideration by the Board. Upon conclusion of the presentations and questions, motion was made by Dr. Bernard, seconded by Dr. Robbins, to enter into executive session for consideration of the proposed consent order presented in the case. Motion passed unanimously by voice vote. The executive session was closed to the public and only those Board members on the panel were present.

Motion was made by Dr. Bernard to return to open session, seconded by Dr. Robbins, and passed unanimously by voice vote. The meeting was reopened to the public. Motion was made by Dr. Bernard, seconded by Dr. Robbins to accept the Consent Order as presented for this case. Motion passed unanimously by voice vote.

B. **Case No. 06-0825V Proposed Consent Order – Daniel Ballard, DVM (9:30 am)** - Dr. Landry was introduced as presiding officer for the hearing. Dr. Bernard recused himself as investigating Board member in the case. The members of the Hearing Panel consisted of Dr. Landry, Dr. Green, Dr. Robbins and Dr. Prejean. The respondent waived appearance at the

hearing. Mr. Tomino presented the facts of the case, submitted exhibits for review, and a proposed Consent Order for consideration by the Board. Upon conclusion of the presentations and questions, motion was made by Dr. Robbins, seconded by Dr. Green, to enter into executive session for consideration of the proposed consent order presented in the case. Motion passed unanimously by voice vote. The executive session was closed to the public and only those Board members on the panel were present.

Motion was made by Dr. Robbins to return to open session, seconded by Dr. Green, and passed unanimously by voice vote. The meeting was reopened to the public. Motion was made by Dr. Robbins, seconded by Dr. Green to accept the Consent Order as presented for this case. Motion passed unanimously by voice vote.

VI. REQUEST FOR APPEARANCE

A. Martha Littlefield, DVM, Assistant State Veterinarian (11:30 am) – Dr. Littlefield was introduced to the Board. She presented information regarding queries for preparations for veterinarians with regard to a pandemic flu incident, to which the Board requested a written opinion from the Louisiana Board of Medical Examiners and the Louisiana State Medical Society as it pertains to human care before it entertains Dr. Littlefield's request regarding first responders. Also discussed was continuing education credit for FEMA training, and the Noah's Wish shelter/evacuation movement during declared disasters. No action was taken on these items.

VII. POLICY, PROCEDURE, AND RULES

A. Policy and Procedure -

1. None presented.

B. Practice Act and Rules/Related Matters/Declaratory Statements

None presented.

C. Rule Making

1. **Emergency Rule 400, 403, 405, 409, 413 - Continuing Veterinary Medicine Education** – Motion was made by Landry, seconded by Dr. Green, to move forward with final rule promulgation. Motion passed unanimously by voice vote.
2. **Rule 701 - Veterinary Medical Recordkeeping** – Mr. Tomino presented a draft of rule revisions for review and discussion. Following discussion, motion was made by Dr. Landry, seconded by Dr. Green, to move forward with rule promulgation as presented by Mr. Tomino and revised by Dr. Green, at the same time as revisions to Rule 711 promulgation. Motion passed by majority, with the following voice vote: Yea - Drs. Landry, Green, Robbins, Prejean; Nay - Dr. Bernard.
3. **Rule 711 - Classification of Practice Facilities** – Mr. Tomino and Dr. Green presented a draft of rule revisions for review and discussion regarding mobile practice vehicles. Following discussion and suggestions, motion was made by Dr. Landry, seconded by Dr. Robbins, to defer a decision on changes, and that revisions be presented and discussed further at a future Board meeting. Motion passed unanimously by voice vote.

VIII. DVM APPLICANT ISSUES

A. J.D. Norris, DVM - Request for Waiver of Retake of National Examination - 1968 graduate of Texas A&M University, licensed in Texas, previously licensed in Louisiana. Following review of the documentation submitted by Dr. Norris, motion was made by Dr. Robbins, seconded by Dr. Prejean to waive the retaking of the national examination as his employment sufficiently meets 5 years of full-time veterinary practice preceding application with the Board. Motion passed by unanimously by voice vote.

B. Anemone Andronescu, DVM - Request for Waiver of Preceptorship Requirement - 2006 graduate of Ross University, with completion of ECFVG program, licensed in New York since March 2006. Following review of the documentation submitted by Dr. Andronescu, motion was made by Dr. Green, seconded by Dr. Landry to waive the preceptorship program requirement due to one year full-time residency program with Atlantic Coast Veterinary Specialists prior to application with the Board which exceeds the 90 day requirement. Motion passed by majority, with the following voice vote: Yea - Drs. Bernard, Landry, Green, Prejean; Nay - Dr. Robbins.

IX. PRECEPTORSHIP ISSUES

A. Coteau Ridge Equine (J Cabbage, DVM) - Request for consideration for full preceptorship site. Following review of application, Mr. Parrish was requested to obtain further clarification regarding out-of-state disciplinary actions indicated on the application for further review at a future Board meeting.

B. Shawntel Meche, Applicant - Request for Makeup Hours Due to Clinic Closure. Following review of documentation provided and in light of the particular circumstances, motion was made by Dr. Robbins, seconded by Dr. Landry, to grant Ms. Meche approval of additional hours to complete her preceptorship immediately following clinic resumption of business hours. Motion passed unanimously by voice vote.

X. CONTINUING EDUCATION ISSUES

A. DVM CE - Cutting Edge Co2 Laser Training (T Marullo, DVM) - Request for reconsideration of DVM CE credit hours for training on use of Cutting Edge CO2 Laser Training purchased by facility. Following review of additional information submitted, motion was made by Dr. Robbins, seconded by Dr. Landry, to allow up to 4 credit hours of CE for participation. Motion passed by majority, with the following voice vote: Yea - Drs. Landry, Green, Robbins, Prejean; Nay - Dr. Bernard.

B. DVM CE - Epidemiology Program at LSU Health Sciences Center, School of Public Health, New Orleans (S Anderson, DVM) - Request for consideration of DVM CE credit hours for enrollment in epidemiology program. Following review of the request and official school transcript, motion was made by Dr. Bernard, seconded by Dr. Green, to allow up to 8 credit hours of CE for participation. Motion passed unanimously by voice vote.

C. DVM CE - Media, Client & Crisis Communications Program (D Hesse, DVM/SLVMA) - Request for consideration of DVM CE credit hours for communications skills course. Following review of the information submitted, request was made for Ms. Parrish to

April 5, 2007

Page 5

obtain additional information from Dr. Hesse (dates, time, presenter's credentials) for consideration at a later Board meeting.

D. DVM CE - Small Animal Medicine Residency, OK State University College of Veterinary Medicine (E Medici, DVM) - Request for consideration of DVM CE credit hours for enrollment in small animal medicine residency program. Following review of the request and program outline, motion was made by Dr. Landry, seconded by Dr. Robbins, to allow up to 16 credit hours of CE for participation. Motion passed unanimously by voice vote.

E. DVM CE - 6th International Veterinary Behavior Meeting, European College of Veterinary Behavioral Medicine (C Schultz, DVM) - Request for consideration of DVM CE credit hours for animal behavior meeting. Following review of the request and program outline, motion was made by Dr. Robbins, seconded by Dr. Landry, to allow up to 4 credit hours of CE for participation. Motion passed unanimously by voice vote.

XI. MISCELLANEOUS MATTERS

A. New Licenses and Certificates Issued:

Wall certificates were presented for signature for the following licenses/certificates issued since the previous Board meeting:

DVM

2691 Riley William Jones, II
2692 William Lance Mayfield
2693 Rosanne M. Krupka
2694 Mary Elizabeth Wheat
2695 Amy Eloise Dilger

RVT

8139 Tiffany Palmisano Brown
8140 Amber Michelle Ferguson

CAET

9388 Susan N. Fenerty

B. Review of Board Member Position - The list of primary duties of each Board position was presented for review. No changes were made.

C. Review of Board Application Documents, Website Information, and Instructions - Review of documents deferred to future Board meeting.

XII. EXECUTIVE SESSION

Motion was made by Dr. Landry to go into executive session to discuss issues and receive legal advice regarding potential contested matters and personnel matters, seconded by Dr. Robbins, and passed unanimously by voice vote. Upon conclusion of discussion of the issues, motion was made to return to regular session by Dr. Green, seconded by Dr. Landry, and approved unanimously by voice vote.

A. Spay-PAL (D Crawford, CAET) - Following review of Ms. Crawford's query regarding proposed spay-neuter facility, motion was made by Dr. Green to accept the

April 5, 2007

Page 6

proposed response presented by Mr. Tomino, seconded by Dr. Landry. Motion passed unanimously by voice vote.

B. Louisiana SPCA (K. Pullen) - Following review of Ms. Pullen's query regarding Lead CAET applicant and lay staff issues, motion was made by Dr. Green to accept the proposed response presented by Mr. Tomino, seconded by Dr. Landry. Motion passed unanimously by voice vote.

XIII. ADJOURN

There being no further business before the Board, motion was made by Dr. Green, seconded by Dr. Prejean, and passed unanimously by voice vote to adjourn. The meeting was adjourned at 3:20 p.m.

MINUTES REIVEWED AND APPROVED BY FULL BOARD on June 7, 2007.

William H. Green, DVM, Board Secretary-Treasurer